



# LEADING A REMOTE TEAM

Resources for Managers

Video | Articles | Audio

Overnight, most of us had to adjust to the new reality of remote working. Making the shift was sudden and the transition may seem daunting.

There's a lot of information and advice out there. So, we've compiled a list of top resources that may be of help during these times of unprecedented challenge.

[How to manage your team remotely during a global pandemic](#) // Tim Yewchuk, March 2020, 11m 03s

[Suddenly Working From Home](#) // Pilar Orti and Jacqui Walpole, 21st Century Work Life Podcast, March 2020, 12m 49s

[Talking about remote work: Introversion, culture and flexibility](#) // Maya Middlemiss and Pilar Orti, 21st Century Work Life Podcast, April 2019, 56m 28s

[Leading a remote team: An interview with Claire Lew](#) // The Yonder Podcast, December 2017, 60m 40s

[Communicate better with your global team](#) // Tsedal Neeley, HBR ideacast, December 2014, 17m 16s



## AUDIO CLIPS



## VIDEO CLIPS

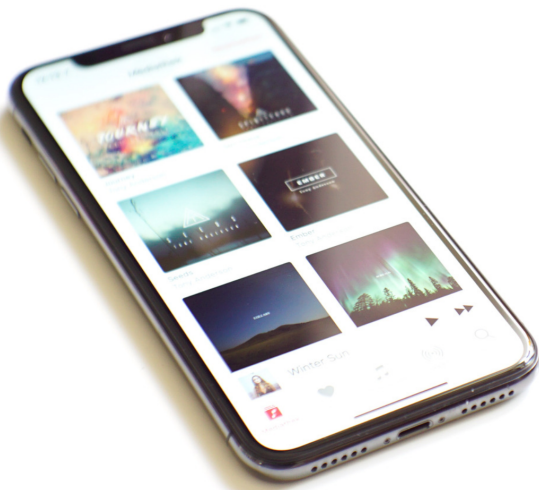
[How to Collaborate Effectively If Your Team Is Remote](#) // Harvard Business Review, March 2020, 2m 24s

[The 21 rules for managing remote teams](#) // Liam Martin, November 2018, 21m 07s

[7 Strategies for Virtual Teams and Remote Workers](#) // Vanessa Van Edwards, January 2019, 13m 00s

[Managing Cross Cultural Remote Teams](#) // Ricardo Fernandez, June 2017, 13m 14s

## ONLINE ARTICLES



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The most important thing is that managers have to trust their teams 100%. You have to trust that people are working, that they are going to fulfill their responsibility.

Tsedal Neeley, Harvard Business School

[How to Manage the Loneliness and Isolation of Remote Workers](#) // Adam Hickman, Gallup, November 2019

[How to manage remote direct reports](#) // Rebecca Knight, Harvard Business Review, February 2015

[How to Collaborate Effectively If Your Team Is Remote](#) // Erica Dhawan and Tomas Chamorro-Premizic, Harvard Business Review, February 2018

[Five Ways to Improve Communication in Virtual Teams](#) // N. Sharon Hill and Kathryn M. Bartol, MIT Sloan Management Review, June 2018

[Leading Remotely: Make the most of your distributed workforce](#) // Whitney Johnson, MIT Sloan Management Review, October 2019

[How to Create Belonging for Remote Workers](#) // Liz Fosslien and Mollie West-Duffy, MIT Sloan Management Review, February 2018

# 3 SMALL THINGS THAT STAND OUT

Justin Kinnear, Head of Research at HPC, sums up the 3 key things he feels are important to remember during this time:



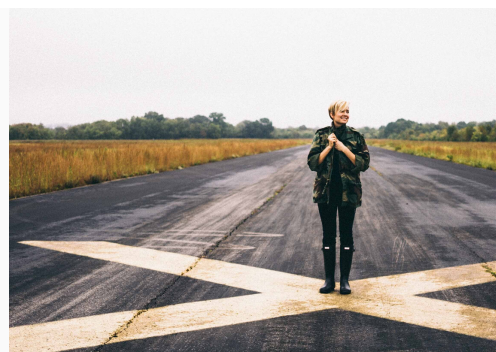
## COMMUNICATE MORE

Check in with each other and maintain a personal level of contact - on the phone or through online conferencing.



## NARROW YOUR FOCUS

Set your bar lower and help your teams prioritise what is important - this creates momentum, progress and positivity.



## BE FLEXIBLE & REALISTIC

Don't push yourself - small concentrated chunks are just as valuable. Down time for unexpected changes to your day are to be expected.

